

Institution: West Virginia University Institute of Technology (237950)  
User ID: 88G4402

## Overview

### Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

#### Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

#### Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

#### Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

#### Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

### Screening Questions

**?** Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

## Library Collections/Circulation and Interlibrary Loan Services

### Section I:

For all degree-granting institutions  
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.  
 Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	14,844	94,235	586,819	432,918	
Databases			685	893	
Media	350	2,602	128,255	136,945	
Serials	154	6,007	95,919	70,558	
<b>Total</b>	15,348	102,844	811,678	641,314	827,026
<b>Library Circulation</b>	5,315	3,413	2,747,772	858,912	2,753,087

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	1,527	343
Total interlibrary loans and documents received	111	26

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

They were unable to be separated. Tech could not be separated in the Digital circulation numbers. These are shared usage numbers

## Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
<b>Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.</b>		
		<b>Prior Year Amount</b>
<b>?</b> Indicate the number of <b>branch and independent libraries</b> (exclude the main or central library).	0	0
<b>?</b> Expenses	<b>Amount</b>	
Total <b>salaries and wages</b> for the library staff	401,600	303,752
<b>Are staff fringe benefits paid out of the library budget?</b>		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	<b>Total Fringe benefits</b>	69,479
		69,064
<b>Materials/services expenses</b>		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	20,636	
Ongoing commitments to subscriptions	3,854	
All other materials/services costs	0	
<b>Total materials/services expenses</b>	24,490	11,274
<b>Operations and maintenance expenses</b>		
Preservation services	0	
All other operations and maintenance expenses	0	
<b>Total operations and maintenance expenses</b>	0	2,549
<b>Total Expenses</b>	495,569	386,639
<b>Total Expenses (minus Fringe Benefits)</b>	426,090	317,575

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Temporary employee salaries were included in the total salaries & wages: \$42,047 for FY 2016-17

**Prepared by**

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**This survey component was prepared by:**

- |                                       |   |                                  |
|---------------------------------------|---|----------------------------------|
| <input type="radio"/> Keyholder       | <input type="radio"/> SFA Contact                         | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input checked="" type="radio"/> Academic Library Contact | <input type="radio"/> Other      |

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**How many staff from your institution only were involved in the data collection and reporting process of this survey component?**

2.00 Number of Staff (including yourself)

**How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?**

*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	2.00 hours	3.00 hours	1.00 hours	hours
Other offices	1.00 hours	1.00 hours	1.00 hours	hours

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

<b>Library Collections/Circulation</b>	<b>Physical Collection</b>	<b>Digital/Electronic Collection</b>
Books	14,844	586,819
Databases		685
Media	350	128,255
Serials	154	95,919
Total Collection	15,348	811,678
Total Circulation	5,315	2,747,772

<b>Expenses</b>	<b>Amount</b>
Salaries and wages	\$401,600
Fringe benefits	\$69,479
Materials/services expenses	\$24,490
Operations and maintenance expenses	\$0
Total expenses	\$495,569

## Academic Libraries

## West Virginia University Institute of Technology (237950)

Source	Description	Severity	Resolved	Options
<b>Screen: Collections/Circulation and Interlibrary Loan Services</b>				
Screen Entry	The number entered (14,844) is outside the expected range of between 65,965 and 122,505 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (350) is outside the expected range of between 1,822 and 3,382 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The calculated value (15,348) is outside the expected range of between 71,991 and 133,697 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (5,315) is outside the expected range of between 2,390 and 4,436 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (586,819) is outside the expected range of between 303,043 and 562,793 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (1,527) is outside the expected range of between 241 and 445 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	ILL Numbers reflect main campus WVU ILL transactions. They were unable to be separated.			
Screen Entry	The number entered (111) is outside the expected range of between 19 and 33 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	ILL Numbers reflect main campus WVU ILL transactions. They were unable to be separated.			
Screen Entry	The number entered (154) is outside the expected range of between 4,205 and 7,809 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (95,919) is outside the expected range of between 49,391 and 91,725 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The number entered (2,747,772) is outside the expected range of between 601,239 and 1,116,585 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
<b>Screen: Expenses</b>				
Screen Entry	The number entered (401,600) is outside the expected range of between 243,002 and 364,502 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Student employment increased in FY2018			
Screen Entry	The calculated value (24,490) is outside the expected range of between 8,456 and 14,092 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			
Screen Entry	The calculated value (0) is outside the expected range of between 1,657 and 3,441 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	

Reason:	Student employment increased in FY 2018			
Screen Entry	The calculated value (495,569) is outside the expected range of between 309,312 and 463,966 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The 2017-18 data reflect the actual title count after WVU Institute of Technology transitioned to its new location in 2017. After July 2017 books that did not transition to new location were removed from the Library's catalog.			