

Overview screen

12-month Enrollment Overview

The 12-Month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated. NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

Data Reporting Reminders:

- Institutions are now required to use the new postbaccalaureate degree categories (eliminating the first-professional category and reclassifying those programs).

In part A, all postbaccalaureate students are to be reported as graduate students, including any Doctor's - professional practice students (formerly first-professional). In Part B, all postbaccalaureate instructional activity is to be reported as graduate level activity, including any Doctor's - professional practice activity (formerly first-professional). Instructional activity data reported in Part B will be used to calculate your institution's total FTE students.

- Report an alternate FTE, when appropriate. If you have correctly reported your credit and/or contact hour data and the system calculated FTE estimates are not reasonable for your institution, you have the opportunity to enter more accurate FTE data for your institution. This option should be used ONLY if the system calculated estimates are not reasonable and your alternate calculation method should be clearly detailed if an edit is received.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

12-Month Reporting Period and Instructional Activity Units

Which 12-month period you will use to report your unduplicated count and instructional activity hours?

- July 1, 2009 through June 30, 2010
- September 1, 2009 through August 31, 2010

Undergraduate instructional activity data may be reported in Part B in units of contact hours or credit hours.

Which instructional activity units will you use to report undergraduate instructional activity?

Please note that any graduate student instructional activity must be reported in credit hours.

- Contact hours
- Credit hours
- Both contact and credit hours (some undergraduate programs measured in contact hours and some measured in credit hours)

You may use the space below to provide context for the data you've reported above.

Part A - Unduplicated Count

**12-month Unduplicated Count by Race/Ethnicity and Gender
 for July 1, 2009 through June 30, 2010**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Students enrolled for <u>credit</u>	<u>Undergraduate students</u>
Men	
<u>Nonresident alien</u>	3
<u>Hispanic/Latino</u>	26
<u>American Indian or Alaska Native</u>	7
<u>Asian</u>	10
<u>Black or African American</u>	141
<u>Native Hawaiian or Other Pacific Islander</u>	1
<u>White</u>	761
<u>Two or more races</u>	8
<u>Race and ethnicity unknown</u>	55
Total men	1,012
Total men prior year	869
Women	
<u>Nonresident alien</u>	
<u>Hispanic/Latino</u>	27
<u>American Indian or Alaska Native</u>	8
<u>Asian</u>	4
<u>Black or African American</u>	89
<u>Native Hawaiian or Other Pacific Islander</u>	3
<u>White</u>	897
<u>Two or more races</u>	2
<u>Race and ethnicity unknown</u>	77
Total women	1,107
Total women prior year	996
Grand total (2009-10)	2,119
Prior year data:	
Unduplicated headcount (2008-09)	1,865
Total enrollment Fall 2009	1,810
<i>NOTE: Grand total (2009-10) calculated above is expected to be greater than Total enrollment Fall 2009.</i>	

Part B - Instructional Activity

12-month Instructional Activity

	Total 12-month activity	Total 12-month activity from PY
Undergraduate:		
Credit hour activity for <u>academic programs</u>	<input type="text" value="43,360"/>	36,775

Based on the instructional activity hours reported above and your institution's calendar system, the estimated full-time equivalent (FTE) enrollment is:

	2009-10	Prior year data
Undergraduate student FTE	1,445	1,226

Calendar System (as reported on the prior year IC survey component): **Semester**

The FTE numbers above were estimated using an FTE Calculation Method.

If the FTE numbers calculated are accurate, click 'No' below and save the page.

If they are not accurate, and you have reported the correct instructional activity hours above, click 'Yes' below and save the page. The system will then give you the opportunity to enter more accurate FTE numbers. This option should be used **ONLY** if you use a different calculation that leads to more accurate numbers.

Based on the information provided above, would you like to enter a more accurate number for FTE enrollment?

Yes No

Summary screen

12-Month Enrollment Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2011.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

12-Month Unduplicated Headcount and Full-Time Equivalent Students

Total undergraduate unduplicated headcount	2,119
Total full-time equivalent (FTE) undergraduate student enrollment	1,445
Institution: Potomac State College of West Virginia University (237701)	User ID: P2377014

Explanation Report

There are no explanations for selected survey and institution