

Graduation Rates 2018-19

Institution: Potomac State College of West Virginia University (237701)
User ID: 88G4406

Overview

Graduation Rates Overview

Welcome to the IPEDS Graduation Rates (GR) survey component. The GR component collects data on the cohort of full-time, first-time degree/certificate-seeking undergraduate students and tracks their completion status at 150% of the normal time to complete all requirements of their program of study. This information is collected to assist institutions in complying with the requirements of the Student Right-to-Know Act.

Data Reporting Reminders

Once a student is in the cohort, they remain in the cohort, even if their status changes to part-time or they drop out or transfer out of the institution. However, adjustments can be made to the cohort for allowable exclusions, which include the death of a student, permanent disability, military deployment, or service on an official church mission or with a foreign aid service of the Federal government.

 When reporting award levels for sub-baccalaureate certificates, determine program length by the number of credit or contact hours, NOT the academic year length in parentheses. The academic year length is meant only to provide context.

Recent Changes to the Graduation Rates Component:

- IPEDS will collect the HEA, as amended, required graduation rate for Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant. A recipient will be defined as anyone who receives and uses these awards anytime within their first year

Resources:

The survey materials package for this component can be downloaded using the following link: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Section I - Establishing cohorts

Based on your institution's response to the predominant calendar system question (B3) on the Institutional Characteristics Header survey component from the IPEDS Fall 2018 data collection, your institution must report graduation rates data using a:

Fall Cohort

A fall cohort is used by institutions with standard academic terms (semester, trimester, quarter, 4-1-4). A full-year cohort is used by institutions offering primarily occupational/vocational programs and operating on a continuous basis.

Establishing cohorts

NOTE: Reporting using the new race/ethnicity categories is now mandatory. On this screen you will need to revise your preloaded 2012 cohort of full-time, first-time degree/certificate-seeking undergraduate students to the new race/ethnicity categories (if applicable). For information and assistance with this, please visit the [IPEDS Race/Ethnicity Information Center](#).

Men

Screen 1 of 2	Cohort year 2012	
	Initial cohort	Revised cohort (Column 01)
Nonresident alien	0	0
Hispanic/Latino	9	9
American Indian or Alaska Native	3	0
Asian	3	2
Black or African American	92	82
Native Hawaiian or Other Pacific Islander	0	0
White	262	262
Two or more races	2	16
Race and ethnicity unknown	1	1
Total men	372	372

Women

Screen 1 of 2	Cohort year 2012	
	Initial cohort	Revised cohort (Column 01)
Nonresident alien	0	0
Hispanic/Latino	6	6
American Indian or Alaska Native	5	1
Asian	0	0
Black or African American	73	61
Native Hawaiian or Other Pacific Islander	0	0
White	260	260
Two or more races	2	18
Race and ethnicity unknown	3	3
Total women	349	349
Total men + women	721	721

Section I - Establishing cohorts

- Incoming students seeking a bachelor's degree should be reported in Column 02. Column 03 will then be generated for you. Column 03 is meant to include any full-time, first-time entering students who were seeking a degree or certificate other than a bachelor's degree, such as an associate's degree or undergraduate certificate.
- If you have no changes to the preloaded data on this screen, click the "Save and Next" button to generate additional screens for reporting completers and transfers/exclusions.

Establishing cohorts

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 2	Cohort year 2012		
	Cohort	Bachelor's or equivalent degree-seeking subcohort	Other degree/certificate-seeking subcohort (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>Nonresident alien</u>	0	0	0
<u>Hispanic/Latino</u>	9		9
<u>American Indian or Alaska Native</u>	0		0
<u>Asian</u>	2		2
<u>Black or African American</u>	82		82
<u>Native Hawaiian or Other Pacific Islander</u>	0		0
<u>White</u>	262		262
<u>Two or more races</u>	16		16
<u>Race and ethnicity unknown</u>	1		1
Total men	372	0	372

Women

Screen 2 of 2	Cohort year 2012		
	Cohort	Bachelor's or equivalent degree-seeking subcohort	Other degree/certificate-seeking subcohort (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>Nonresident alien</u>	0		0
<u>Hispanic/Latino</u>	6		6
<u>American Indian or Alaska Native</u>	1		1
<u>Asian</u>	0		0
<u>Black or African American</u>	61		61
<u>Native Hawaiian or Other Pacific Islander</u>			0
<u>White</u>	260		260
<u>Two or more races</u>	18		18
<u>Race and ethnicity unknown</u>	3		3
Total women	349	0	349
Total men + women	721	0	721

Section III - Other degree/certificate-seeking subcohort - Completers within 150%

- In the columns below, report the status of the subcohort of students seeking other than a bachelor's or equivalent degree listed in Column 10.
- Of the students in Column 10, those who attained a degree or certificate other than a bachelor's degree within 150% of the normal time to complete the program as of August 31, 2018 should be reported in either Column 11 or 12, depending on the length of the program completed.
- Of the students in Column 10, those who attained a bachelor's degree or equivalent within 150% of normal time should be reported in Column 18.

Subcohort of full-time, first-time students seeking other than a bachelor's degree

• Report Hispanic/Latino individuals of any race as Hispanic/Latino

• Report race for non-Hispanic/Latino individuals only

Men

Screen 1 of 3	Cohort year 2012				
	Other degree/certificate-seeking subcohort (Column 10)	Subcohort students who completed their program within 150% of normal time to completion			Total completers within 150% (Column 29)
		Completers of programs of less than 2 academic yrs (or equivalent) (Column 11)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent) (Column 12)	Completers of bachelor's or equivalent degrees (Column 18)	
Nonresident alien	0				0
Hispanic/Latino	9				0
American Indian or Alaska Native	0				0
Asian	2				0
Black or African American	82		7	1	8
Native Hawaiian or Other Pacific Islander	0				0
White	262		58	6	64
Two or more races	16				0
Race and ethnicity unknown	1				0
Total men	372	0	65	7	72

Women

Screen 1 of 3	Cohort year 2012				
	Other degree/certificate-seeking subcohort (Column 10)	Subcohort students who completed their program within 150% of normal time to completion			Total completers within 150% (Column 29)
		Completers of programs of less than 2 academic yrs (or equivalent) (Column 11)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent) (Column 12)	Completers of bachelor's or equivalent degrees (Column 18)	
Nonresident alien	0				0
Hispanic/Latino	6				0
American Indian or Alaska Native	1				0
Asian	0				0
Black or African American	61		9	1	10
Native Hawaiian or Other Pacific Islander	0				0
White	260		64	4	68
Two or more races	18		3		3
Race and ethnicity unknown	3				0
Total women	349	0	76	5	81

Total men + women	721	0	141	12	153

Section III - Other degree/certificate-seeking subcohort - Transfers/exclusions

- In the columns below, report the status of those students in the OTHER DEGREE/CERTIFICATE-SEEKING SUBCOHORT listed in Column 10 who did not complete a program within 150% of normal time to completion.
- Report transfers-out who did not complete a program in Column 30. A school is required to report only on those students that the school knows have transferred to another eligible institution. A school must document that the student actually transferred. If it is not part of your mission, you may report transfer-out data if you wish.
- Report eligible exclusions from the subcohort in Column 45. The **ONLY** allowable categories for this column are:
 Students who died or became permanently disabled
 Students who left school to serve in the armed forces (or have been called up to active duty)
 Students who left school to serve with a foreign aid service of the Federal Government
 Students who left school to serve on an official church mission
- Column 52 [No longer enrolled] will be calculated for you. This includes students who dropped out as well as those who completed in greater than 150% of normal time.
- If you do not have any values to report in either Column 30, 45, or 51, you must enter at least one zero in a field on this screen to continue.

Subcohort of full-time, first-time students seeking other than a bachelor's degree

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 3	Cohort year 2012					
	<u>Other degree/certificate-seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students</u>	<u>Total exclusions</u>	<u>Still enrolled</u>	<u>No longer enrolled</u>
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>Nonresident alien</u>	0	0				0
<u>Hispanic/Latino</u>	9	0	5			4
<u>American Indian or Alaska Native</u>	0	0				0
<u>Asian</u>	2	0	1			1
<u>Black or African American</u>	82	8	39			35
<u>Native Hawaiian or Other Pacific Islander</u>	0	0				0
<u>White</u>	262	64	74			124
<u>Two or more races</u>	16	0	7			9
<u>Race and ethnicity unknown</u>	1	0	1			0
Total men	372	72	127	0	0	173

Women

Screen 2 of 3	Cohort year 2012					
	<u>Other degree/certificate-seeking subcohort</u>	<u>Total completers within 150%</u>	<u>Total transfer-out students</u>	<u>Total exclusions</u>	<u>Still enrolled</u>	<u>No longer enrolled</u>
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>Nonresident alien</u>	0	0				0
<u>Hispanic/Latino</u>	6	0	4			2
<u>American Indian or Alaska Native</u>	1	0				1
<u>Asian</u>	0	0				0
<u>Black or African American</u>	61	10	26			25
<u>Native Hawaiian or Other Pacific Islander</u>	0	0				0
<u>White</u>	260	68	76		3	113
<u>Two or more races</u>	18	3	6			9
<u>Race and ethnicity unknown</u>	3	0	1			2
Total women	349	81	113	0	3	152
Total men + women	721	153	240	0	3	325

Section III - Other degree/certificate-seeking subcohort - Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant

For each subcohort, report the number of students in the cohort, total exclusions for the cohort, the number of students who completed a bachelor's or equivalent degree with 150%, and the total completers within 150%.

•Recipients of a Pell Grant and Recipients of a Direct Subsidized Loan that did not receive a Pell Grant are **mutually exclusive**, that is, if a student is in one cohort, they cannot be in the other cohort.

- The total of these 2 subcohorts must be less than the other degree/certificate-seeking cohort

Subcohort of full-time, first-time students seeking other than a bachelor's degree

Screen 3 of 3

	Cohort year 2012			
	Number of students in cohort	Total <u>exclusions</u>	Completed bachelor's degree or equivalent within 150%	Total completers within 150%
	(Column 10)	(Column 45)	(Column 18)	(Column 29)
Other degree/certificate-seeking cohort	721	0	12	153
Recipients of a Pell Grant (within entering year)	422		7	70
Recipients of a Direct Subsidized Loan (within entering year) that did not receive a Pell Grant	69		1	13
Did not receive either a Pell Grant or Direct Subsidized Loan (within entering year)	230	0	4	70

Graduation and transfer-out rates

Calculation of graduation and transfer-out rates

Screen 1 of 2	Cohort year 2012	
	Graduation rate	Transfer-out rate
Overall Rates (will be displayed on College Navigator)	21	33
Men	19	34
Women	23	32

Do you wish to provide additional context notes?

No

Yes



Note that certain information from these worksheets will be displayed on College Navigator, as noted. You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

4-year average rates

4-year average rates

Screen 2 of 2

Men

	2009	2010	2011	2012	4-year Total
<u>Adjusted cohort</u>	379	372	383	372	1,506
Total <u>completers within 150%</u>	57	59	84	72	272
Total <u>transfer-out students</u>	66	131	137	127	461

Women

	2009	2010	2011	2012	4-year Total
<u>Adjusted cohort</u>	335	327	332	349	1,343
Total <u>completers within 150%</u>	75	54	113	81	323
Total <u>transfer-out students</u>	57	127	133	113	430

Total (men and women)

	2009	2010	2011	2012	4-year Total
<u>Adjusted cohort</u>	714	699	715	721	2,849
Total <u>completers within 150%</u>	132	113	197	153	595
Total <u>transfer-out students</u>	123	258	270	240	891

4-year average Student Right-to-Know completion or graduation rate calculation 21
 (Total Completers within 150% / Adjusted Cohort)

4-year average Student Right-to-Know transfer-out rate calculation 31
 (Total Transfer-out Students / Adjusted Cohort)

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

- | | | |
|---------------------------------------|--|----------------------------------|
| <input type="radio"/> Keyholder | <input type="radio"/> SFA Contact | <input type="radio"/> HR Contact |
| <input type="radio"/> Finance Contact | <input type="radio"/> Academic Library Contact | <input type="radio"/> Other |

Name: Matthew Matyasovsky

Email: mgmatyasovsky@mail.wvu.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

2.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	4.00 hours	4.00 hours	1.00 hours	1.00 hours
Other offices	4.00 hours	4.00 hours	1.00 hours	1.00 hours

Summary**2018 IPEDS Graduation Rate Component Data Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Overall Graduation Rate	
Graduation Rate	21%
Total number of students in the Adjusted Cohort	721
Total number of completers within 150% of normal time	153

Overall Transfer-out Rate	
Transfer-out Rate	33%
Total number of students in the Adjusted Cohort	721
Total number of transfers-out within 150% of normal time	240

Graduation Rates

Potomac State College of West Virginia University (237701)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	The calculated graduation rate based on the numbers entered this year (21.22) is outside the expected range when compared with the prior year graduation rate. The expected range is between 23 and 33. Please correct your data and click Perform Edits on the Surveys page to update the calculations; or provide an explanation if these data are correct. (Error #4404)	Explanation	Yes	
Reason:	Prior year GR survey cohort is being revised for 17-18 IPEDS reporting year.			
Related Screens:	Cohort, part 1, Cohort, part 2, Completers 150%, Transfers/exclu			
Screen: Cohort, part 2				
Screen Entry	Your institution indicated that it offered bachelor's or equivalent degrees in the IC Header survey, but you did not report a bachelor's or equivalent degree-seeking subcohort in Section I of this survey. Please correct your data or explain. (Error #4204)	Explanation	Yes	
Reason:	Potomac State began offering Bachelor of Applied Science (BAS) degrees in the 2005 cohort year. However, they did not have and probably will never have any first-time, full-time freshmen in that cohort. The BAS degree requires completion of an Associate of Applied Science (AAS) degree prior to acceptance into the BAS program. Therefore, the BAS students cannot be first-time freshmen.			
Related Screens:	Cohort, part 2			