

Institution: West Virginia University (238032)
User ID: 88G4403

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the [IPEDS HR/SOC Information Center](#), including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes

No

Does your institution have 15 or more full-time staff?

Yes

No

Do **ALL** of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

No Yes Are ALL of the instructional staff military personnel?

No Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

No Yes Do ALL of the instructional staff teach pre-clinical or clinical medicine?

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

Do you wish to report data by gender AND race/ethnicity this year?

If you answer **No**, screens to report data by employment status (full-time and part-time) and occupational category will be displayed.

If you answer **Yes**, screens to report data by employment status (full-time and part-time), occupational category, and gender AND race/ethnicity will be displayed and you must complete all applicable screens.

No, I will not report data by gender and race/ethnicity this year

Yes, I will report data by gender and race/ethnicity this year

You may use the space below to provide context for the data you've reported above.

Human Resources Screening Questions

Does your institution have a tenure system?

If you answer Yes to this question, you will be provided the screens to report some data by tenure status.

Yes No

Does your institution have graduate assistants?

If you answer Yes to this question, you will be provided the screens to report graduate assistants.

Yes No

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2014 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2014? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

*If you answer Yes to this question, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

Yes No

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Multi-Year or Continuing or At-will Contract**

As of November 1, 2014

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
- Include both medical school and non-medical school staff

Men

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0						0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0

Women

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Less-than-annual Contract**

As of November 1, 2014

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
- Include both medical school and non-medical school staff

Men							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0						0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of Full-time Instructional Staff

Without Faculty Status

As of November 1, 2014

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
- Include both medical school and non-medical school staff

Men	
Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total men	0
Women	
Race/ethnicity	Without Faculty Status
Nonresident alien	
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total women	0
Total (men+women)	0
Total from prior year	19

Part A2 - Full-time Instructional Staff by Function

Number of Full-time Instructional Staff

As of November 1, 2014

•Report Primarily Instruction and Instruction combined with Research and/or Public Service separately, as indicated below

•Report Non-medical school and Medical school staff separately, as indicated below

	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Non-medical school staff	589	265	0	274	0	0	1,128
Non-medical school staff from prior year	576	281		274		19	1,150
Primarily Instruction	0	0	0	274	0	0	274
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit				274			274
Instruction/research/public service staff	589	265					854
Medical school staff	88	62	0	569	0	0	719
Medical school staff from prior year	97	63		570		0	730
Primarily Instruction	0	0	0	569	0	0	569
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit				569			569
Instruction/research/public service staff	88	62					150
Total carried forward from previous screens	677	327	0	843	0	0	1,847

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2014

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	57	29	86
Hispanic/Latino	17	7	24
American Indian or Alaska Native	3	0	3
Asian	119	44	163
Black or African American	30	22	52
Native Hawaiian or Other Pacific Islander	3	1	4
White	859	583	1,442
Two or more races	7	1	8
Race and ethnicity unknown	45	20	65
Total	1,140	707	1,847
Total from prior year			1,880

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of **Full-time Non-instructional Staff**

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	57	9	
Hispanic/Latino	17	1	
American Indian or Alaska Native	3		
Asian	119	6	3
Black or African American	30		2
Native Hawaiian or Other Pacific Islander	3		
White	859	22	74
Two or more races	7		
Race and ethnicity unknown	45	2	
Total men	1,140	40	79

Women

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	29	1	
Hispanic/Latino	7		
American Indian or Alaska Native	0		
Asian	44	1	1
Black or African American	22		5
Native Hawaiian or Other Pacific Islander	1		
White	583	7	79
Two or more races	1		
Race and ethnicity unknown	20	2	
Total women	707	11	85

Total (men+women)	1,847	51	164
Total from prior year	1,880	2	162

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				1
Hispanic/Latino				1
American Indian or Alaska Native				
Asian				
Black or African American				2
Native Hawaiian or Other Pacific Islander				
White	1	8	8	14
Two or more races				
Race and ethnicity unknown				
Total men	1	8	8	18

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				2
Hispanic/Latino				
American Indian or Alaska Native			1	
Asian		2		2
Black or African American		1	1	1
Native Hawaiian or Other Pacific Islander				
White	2	25	11	15
Two or more races				
Race and ethnicity unknown		1	1	1
Total women	2	29	14	21
Total (men+women)	3	37	22	39
Total from prior year	3	38	22	35

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien			27	2	3
Hispanic/Latino	2		7	1	
American Indian or Alaska Native					
Asian	5	1	11		
Black or African American	16	3	5	14	
Native Hawaiian or Other Pacific Islander					
White	272	52	259	112	20
Two or more races	2	1	5	3	
Race and ethnicity unknown	4	4	6	8	2
Total men	301	61	320	140	25

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	2	1	8	1	
Hispanic/Latino	3		1	3	
American Indian or Alaska Native				1	
Asian	6	6	10	3	1
Black or African American	22	2	1	14	
Native Hawaiian or Other Pacific Islander					
White	305	143	120	199	39
Two or more races	1		2	1	
Race and ethnicity unknown	4	3	4	5	3
Total women	343	155	146	227	43
Total (men+women)	644	216	466	367	68
Total from prior year	612	220	504	371	80

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien						99
Hispanic/Latino	2				1	32
American Indian or Alaska Native	1				2	6
Asian	2			4		151
Black or African American	33	1	6		4	117
Native Hawaiian or Other Pacific Islander						3
White	332	3	81		291	2,439
Two or more races	3		1		3	25
Race and ethnicity unknown	12		4		3	91
Total men	385	4	96		304	2,963

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien						44
Hispanic/Latino	1					15
American Indian or Alaska Native	3			2		7
Asian	1			6		83
Black or African American	7		21			97
Native Hawaiian or Other Pacific Islander						1
White	232	2	569		16	2,355
Two or more races				8		13
	8		8			60

Race and ethnicity unknown							
Total women	252	2	614	16	8	2,675	
Total (men+women)	637	6	710	320	41	5,638	
Total from prior year	694	2	763	338	53	5,779	

13-0000								
Computer, Engineering, and Science Occupations							105	105
15-0000 + 17-0000 + 19-0000								
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations							58	58
21-0000 + 23-0000 + 27-0000								
Healthcare Practitioners and Technical Occupations							35	35
29-0000								
Total	0	0	0	13	0		332	345
Total from prior year	0	0		2			344	346

Part B2 - Full-time Non-instructional Staff by Medical School Status

Number of Full-time Non-instructional Staff

As of November 1, 2014

Occupational category	Total (carried forward from Part B1)	Non-medical school staff	Medical school staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	637	572	65
<u>Sales and Related Occupations</u> 41-0000	6	6	
<u>Office and Administrative Support Occupations</u> 43-0000	710	615	95
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	320	249	71
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	41	35	6
Total		1,477	237
Total from prior year		1,591	259

Part G - Salaries Worksheet

Number of Full-time Non-medical School Instructional Staff

For Calculation of Total Number of Months

Annual Salary, 2014-15

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include **ONLY** full-time, non-medical school instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status
- Balance column should include instructional staff whose annual salary covers less than 9 months worked

Gender and academic rank	Months worked				Total Staff for Salary reporting	Total Number of Months	Total full-time non-medical school instructional staff from Part A	Balance (all other full-time instructional staff)
	12 months	11 months	10 months	9 months				
Men								
Professors	75	6		173	254	2,523		
Associate professors	25	5	2	155	187	1,770		
Assistant professors	24		3	169	196	1,839		
Instructors	1			19	20	183		
Lecturers				1	1	9		
No academic rank	3				3	36		
Total men	128	11	5	517	661	6,360		
Women								
Professors	32	1		47	80	818		
Associate professors	27		2	122	151	1,442		
Assistant professors	22		1	154	177	1,660		
Instructors	3		1	34	38	352		
Lecturers	3			18	21	198		
No academic rank					0	0		
Total women	87	1	4	375	467	4,470		
Total (men + women)	215	12	9	892	1,128	10,830	1,128	0

Part G - Salary outlays for instructional staff

Salary Outlays

for Full-time Non-medical School Instructional Staff

Annual Salary Outlays, 2014-15

•Report the TOTAL ANNUAL salary outlays for the full-time Non-medical School instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Total Annual Salary Outlays	Weighted Average Monthly Salaries
Men				
Professors	254	2,523	32,464,607	12,867
Associate professors	187	1,770	17,181,773	9,707
Assistant professors	196	1,839	14,174,930	7,708
Instructors	20	183	962,634	5,260
Lecturers	1	9	42,507	4,723
No academic rank	3	36	440,702	12,242
Total men	661	6,360	65,267,153	10,262
Women				
Professors	80	818	10,216,756	12,490
Associate professors	151	1,442	11,995,399	8,319
Assistant professors	177	1,660	11,971,583	7,212
Instructors	38	352	1,679,888	4,772
Lecturers	21	198	1,315,001	6,641
No academic rank	0	0		
Total women	467	4,470	37,178,627	8,317
Total (men + women)	1,128	10,830	102,445,780	9,459

Part G - Salary outlays for non-instructional staff

Salary Outlays

for Full-time Non-medical School Non-instructional Staff

Annual Salary Outlays, 2014-15

Occupational category	Number of full-time staff (carried forward from previous screens)	Total annual salary outlays
Research staff	29	1,900,297
Public Service staff	164	10,037,490
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	88	4,642,906
Management Occupations 11-0000	553	42,343,563
Business and Financial Operations Occupations 13-0000	195	9,908,461
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	361	20,134,449
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	309	20,322,366
Healthcare Practitioners and Technical Occupations 29-0000	33	2,091,535
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	572	15,667,086
Sales and Related Occupations 41-0000	6	217,194
Office and Administrative Support Occupations 43-0000	615	21,819,067
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	249	8,586,684
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	35	1,262,487

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2014

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	4	6	
Hispanic/Latino	5	1	
American Indian or Alaska Native	1		
Asian	9	1	
Black or African American	8		
Native Hawaiian or Other Pacific Islander	1		
White	273	13	
Two or more races	3		
Race and ethnicity unknown	9		
Total men	313	21	0

Women

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	6		
Hispanic/Latino	3		
American Indian or Alaska Native			
Asian	15	1	
Black or African American	9		
Native Hawaiian or Other Pacific Islander			
White	259	4	
Two or more races			
Race and ethnicity unknown	12		
Total women	304	5	0

Total (men+women)	617	26	0
Total from prior year	605	14	

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff by Occupational Category****As of November 1, 2014**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u>
<u>Nonresident alien</u>					0
<u>Hispanic/Latino</u>					0
<u>American Indian or Alaska Native</u>					0
<u>Asian</u>					0
<u>Black or African American</u>					0
<u>Native Hawaiian or Other Pacific Islander</u>					0
<u>White</u>					0
<u>Two or more races</u>					0
<u>Race and ethnicity unknown</u>					0
Total men	0	0	0	0	0

Women

Race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u>
<u>Nonresident alien</u>					0
<u>Hispanic/Latino</u>					0
<u>American Indian or Alaska Native</u>					0
<u>Asian</u>					0
<u>Black or African American</u>					0
<u>Native Hawaiian or Other Pacific Islander</u>					0
<u>White</u>		1			1
<u>Two or more races</u>			1		1
<u>Race and ethnicity unknown</u>					0
Total women	0	1	1	0	2

Total (men+women)	0	1	1	0	2
Total from prior year		3	2		5

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff****As of November 1, 2014**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	<u>Management Occupations</u> 11-0000	<u>Business and Financial Operations Occupations</u> 13-0000	<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	<u>Healthcare Practitioners and Technical Occupations</u> 29-0000
<u>Nonresident alien</u>			1		
<u>Hispanic/Latino</u>					
<u>American Indian or Alaska Native</u>					
<u>Asian</u>					
<u>Black or African American</u>	1				
<u>Native Hawaiian or Other Pacific Islander</u>					
<u>White</u>	7	1	10	2	2
<u>Two or more races</u>					
<u>Race and ethnicity unknown</u>					
Total men	8	1	11	2	2

Women

Race/ethnicity	<u>Management Occupations</u> 11-0000	<u>Business and Financial Operations Occupations</u> 13-0000	<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	<u>Healthcare Practitioners and Technical Occupations</u> 29-0000
<u>Nonresident alien</u>			1		
<u>Hispanic/Latino</u>					
<u>American Indian or Alaska Native</u>					
<u>Asian</u>			3		
<u>Black or African American</u>	1		1	1	1
<u>Native Hawaiian or Other Pacific Islander</u>					
<u>White</u>	12	11	11	18	25
<u>Two or more races</u>					1
<u>Race and ethnicity unknown</u>					
Total women	13	11	16	19	27
Total (men+women)	21	12	27	21	29
Total from prior year	23	13	21	17	41

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff****As of November 1, 2014**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both medical school and non-medical school staff

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien						11
Hispanic/Latino						6
American Indian or Alaska Native						1
Asian						10
Black or African American				1		10
Native Hawaiian or Other Pacific Islander						1
White	4			3	3	321
Two or more races	1					4
Race and ethnicity unknown						9
Total men	5	0	4	3	3	373

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien						7
Hispanic/Latino				1		4
American Indian or Alaska Native				1		1
Asian						19
Black or African American				1		14
Native Hawaiian or Other Pacific Islander						0
White	6			52	1	401
Two or more races						2
Race and ethnicity unknown				1		13

Total women	6	0	56	1	1	461
Total (men+women)	11	0	60	4	4	834
Total from prior year	19		62	6	4	830

Native Hawaiian or Other Pacific Islander										
White	272	188			1	34			1	496
Two or more races	3	5								8
Race and ethnicity unknown	15	11				2			1	29
Total women	435	303	0	0	1	64	0		2	805
Total (men+women)	853	709	1	1	2	112	0		2	1,680
Total from prior year	855	735			1	109			1	1,701

Archivists, Curators, and Museum Technicians 25-4010									
Librarians 25-4020									0
Library Technicians 25-4030									0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000									0
Management Occupations 11-0000								3	3
Business and Financial Operations Occupations 13-0000								2	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								11	11
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000								9	9
Healthcare Practitioners and Technical Occupations 29-0000								5	5
Total	2	1	0	218	0	30	251		
Total from prior year	3	0		215		26	244		

Part E - Part-time Staff by Medical School Status

Number of Part-time Staff

As of November 1, 2014

Occupational category	Total (carried forward from Part D)	Non-Medical school staff	Medical school staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	11	10	1
<u>Sales and Related Occupations</u> 41-0000	0		
<u>Office and Administrative Support Occupations</u> 43-0000	60	47	13
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	4	3	1
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	4	4	
Total		64	15
PY Total		74	17
Graduate Assistants	1,680	1,526	154
PY Graduate Assistants		1,524	177
<u>Teaching</u> 25-1191	853	843	10
<u>Research</u>	709	568	141
<u>Management Occupations</u> 11-0000	1	1	
<u>Business and Financial Operations Occupations</u> 13-0000	1	1	
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	2	2	
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	112	109	3
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	0		
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	2	2	

Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000		
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000		109
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000		
Healthcare Practitioners and Technical Occupations 29-0000		2
Total		2,094

Part F - Part-time Summary Medical school staff

Summary of Part-time Medical School Staff

As of November 1, 2014

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Multi-year, continuing, at -will contract	Annual contract	Not on Tenure Track Less-than-annual contract		
Primarily Instruction	0	0	0	214	0	0	214
Exclusively credit							0
Exclusively not-for-credit							0
Combined credit/not-for-credit				214			214
Instruction/research/public service staff	2	1					3
Research staff				4			4
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-2000 + 25-3000 + 25-9000							0
Librarians 25-4020							0
Library Technicians 25-4030							0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							0
Management Occupations 11-0000						3	3
Business and Financial Operations Occupations 13-0000						2	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						11	11
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						9	9
Healthcare Practitioners and Technical Occupations 29-0000						5	5
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000							1
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							13
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							1
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							
Graduate Assistants							154
Teaching 25-1191							10
Research							141
Management Occupations 11-0000							
Business and Financial Operations Occupations 13-0000							
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							

Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000		3
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000		
Healthcare Practitioners and Technical Occupations 29-0000		
Total		420

Part H - New Hires, Full-time Instructional Staff by Tenure Status
Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between July 1 and October 31, 2014 and
 still on the payroll of the institution as of November 1, 2014)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service
- Include both medical school and non-medical school staff

Men

Race/ethnicity	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure		Not on Tenure Track			
		Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Nonresident alien	1	5		5			11
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian		3		2			5
Black or African American				2			2
Native Hawaiian or Other Pacific Islander				1			1
White	7	16		37			60
Two or more races				1			1
Race and ethnicity unknown		2		1			3
Total men	8	26	0	50	0	0	84

Women

Race/ethnicity	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure		Not on Tenure Track			
		Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Nonresident alien		4		8			12
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian		2		3			5
Black or African American				1			1
Native Hawaiian or Other Pacific Islander							0
White	4	15		33			52
Two or more races							0
Race and ethnicity unknown				2			2
Total women	4	21	0	48	0	0	73
Total (men+women)	12	47	0	98	0	0	157

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	11	6		
Hispanic/Latino	1			
American Indian or Alaska Native	0			
Asian	5			
Black or African American	2			
Native Hawaiian or Other Pacific Islander	1			
White	60	3	3	2
Two or more races	1			
Race and ethnicity unknown	3			
Total men	84	9	3	2

Women

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	12			
Hispanic/Latino	1			
American Indian or Alaska Native	0			
Asian	5			1
Black or African American	1			
Native Hawaiian or Other Pacific Islander	0			
White	52		4	3
Two or more races	0			
Race and ethnicity unknown	2			
Total women	73	0	4	4
Total (men+women)	157	9	7	6

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien			9		2
Hispanic/Latino					
American Indian or Alaska Native					
Asian	1		1		
Black or African American	4		1	4	
Native Hawaiian or Other Pacific Islander					
White	15	5	19	19	7
Two or more races	1			1	
Race and ethnicity unknown				1	1
Total men	21	5	30	25	10

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian	1			2	
Black or African American	3			1	
Native Hawaiian or Other Pacific Islander					
White	16	7	10	24	5
Two or more races				1	
Race and ethnicity unknown			1	1	1
Total women	20	7	11	29	6
Total (men+women)	41	12	41	54	16

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and
 still on the payroll of the institution as of November 1, 2014)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien						28
Hispanic/Latino						1
American Indian or Alaska Native						0
Asian						7
Black or African American	7					18
Native Hawaiian or Other Pacific Islander						1
White	46			9	10	198
Two or more races	1				1	5
Race and ethnicity unknown	4			1	1	11
Total men	58	0	10	12	0	269

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien						12
Hispanic/Latino						1
American Indian or Alaska Native						0
Asian						9
Black or African American	1			4		10
Native Hawaiian or Other Pacific Islander						0
White	20			24		165
Two or more races				2		3

Race and ethnicity unknown	1		1			7
Total women	22	0	31	0	0	207
Total (men+women)	80	0	41	12	0	476

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

No

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input checked="" type="radio"/> Other

Name: Lawrence DeLeurere
Email: lawrence.deleurere@mail.wvu.edu

How long did it take to prepare this survey component?	24 hours	0 minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary**Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

**Number of staff by employment status and occupational category:
Fall 2014**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	5,638	834	5,916
Instructional Staff	1,847	617	2,053
Primary Instruction	843	597	1,042
Exclusively credit	0	0	0
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	843	597	1,042
Instruction/research/public service	1,004	20	1,011
Research Staff	51	26	60
Public Service Staff	164	0	164
Library and Student and Academic Affairs and Other Education Services Occupations SOC	101	2	102
Librarians, Curators, and Archivists SOC 25-4000	62	2	63
Archivists, Curators, and Museum Technicians SOC 25-4010	3	0	3
Librarians SOC 25-4020	37	1	37
Library Technicians SOC 25-4030	22	1	22
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	39	0	39
Management Occupations SOC 11-0000	644	21	651
Business and Financial Operations Occupations SOC 13-0000	216	12	220
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	466	27	475
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	367	21	374
Healthcare Practitioners and Technical Occupations SOC 29-0000	68	29	78
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	637	11	641
Sales and Related Occupations SOC 41-0000	6		6
Office and Administrative Support Occupations SOC 43-0000	710	60	730
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	320	4	321

**Number of staff by employment status and occupational category:
Fall 2014**

Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	41	4	42
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NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2014-15**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	215	12	9	892	1,128	10,830	\$102,445,780	\$9,459
Professor	107	7		220	334	3,341	\$42,681,363	\$12,775
Associate professor	52	5	4	277	338	3,212	\$29,177,172	\$9,084
Assistant professor	46		4	323	373	3,499	\$26,146,513	\$7,473
Instructor	4		1	53	58	535	\$2,642,522	\$4,939
Lecturer	3			19	22	207	\$1,357,508	\$6,558
No academic rank	3				3	36	\$440,702	\$12,242

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Human Resources

West Virginia University (238032)

Source	Description	Severity	Resolved	Options
Screen: A1 - FT Instructional, Without Faculty Status				
Screen Entry	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	During an audit of the classification of employees, these employees were moved from Instructional Staff to Research Staff.			
Screen: A2 - FT Instructional, Function				
Screen Entry	The total number of full-time non-medical school Instructional staff (Primarily instruction + Instruction/research/public service staff) without faculty status reported by function in Part A (0) is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1565)	Explanation	Yes	
Reason:	During an audit of the classification of employees, these employees were moved from Instructional Staff to Research Staff.			
Screen: B1 - FT Non-instructional, Occupation - 1				
Screen Entry	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	During an audit of the classification of employees, some employees were moved from Instructional Staff to Research Staff.			