

National Center for Education Statistics

IPEDS Data Center

Potomac State College of West Virginia University

UnitID 237701

OPEID 00382711

Address 101 Fort Ave, Keyser, WV, 26726

Web Address www.potomacstatecollege.edu

Institution: Potomac State College of West Virginia University (237701)
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Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes No

Does your institution have 15 or more full-time staff?

Yes No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

<input checked="" type="radio"/> No	<input type="radio"/> Yes	Are ALL of the instructional staff military personnel?
<input checked="" type="radio"/> No	<input type="radio"/> Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?
<input checked="" type="radio"/> No	<input type="radio"/> Yes	Do ALL of the instructional staff teach pre-clinical or clinical medicine?

You may use the space below to provide context for the data you've reported above.

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Human Resources Screening Questions

Does your institution have a tenure system?

If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.

Yes No

Does your institution have graduate assistants?

If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.

Yes No

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.

Yes No

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff

With Faculty Status

Tenured

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien	0	0	1				1
Hispanic/Latino	0	0	0				0
American Indian or Alaska Native	0	0	0				0
Asian	0	0	0				0
Black or African American	0	0	0				0
Native Hawaiian or Other Pacific Islander	0	0	0				0
White	7	1	2				10
Two or more races	0	0	0				0
Race and ethnicity unknown	0	0	0				0
Total men	7	1	3				11
Women							
Nonresident alien	0	0	0				0
Hispanic/Latino	0	0	0				0
American Indian or Alaska Native	0	0	0				0
Asian	0	0	0				0
Black or African American	0	0	0				0
Native Hawaiian or Other Pacific Islander	0	0	0				0
White							9

	3	2	4				
Two or more races	0	0	0				0
Race and ethnicity unknown	0	0	0				0
Total women	3	2	4				9
Total (men+women)	10	3	7				20
Total from prior year							20

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Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
With Faculty Status
On Tenure Track**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien			0	0			0
Hispanic/Latino			0	0			0
American Indian or Alaska Native			0	0			0
Asian			0	0			0
Black or African American			0	0			0
Native Hawaiian or Other Pacific Islander			0	0			0
White			3	4			7
Two or more races			0	0			0
Race and ethnicity unknown			0	0			0
Total men			3	4			7
Women							

Nonresident alien			0	0			0
Hispanic/Latino			0	0			0
American Indian or Alaska Native			0	0			0
Asian			0	0			0
Black or African American			0	0			0
Native Hawaiian or Other Pacific Islander			0	0			0
White			5	2			7
Two or more races			0	0			0
Race and ethnicity unknown			0	0			0
Total women				5	2		7
Total (men+women)				8	6		14
Total from prior year							15

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Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
With Faculty Status
Not on Tenure Track - Multi-Year or Continuing or At-will Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien				0		0	0
Hispanic/Latino				0		0	0
American Indian or Alaska Native				0		0	0
Asian				0		0	0

Black or African American				0		0	0
Native Hawaiian or Other Pacific Islander				0		0	0
White				2		0	2
Two or more races				0		0	0
Race and ethnicity unknown				0		0	0
Total men						2	2
Women							
Nonresident alien				0		0	0
Hispanic/Latino				0		0	0
American Indian or Alaska Native				0		0	0
Asian				0		0	0
Black or African American				0		0	0
Native Hawaiian or Other Pacific Islander				0		0	0
White				1		1	2
Two or more races				0		0	0
Race and ethnicity unknown				0		0	0
Total women						1	2
Total (men+women)						3	4
Total from prior year							

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Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Annual Contract

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Total from prior year

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Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Less Than Annual Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							

Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total women							
Total (men+women)							
Total from prior year							

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Part A1 - Full-time Instructional Staff

**Number of Full-time Instructional Staff
 Without Faculty Status
 As of November 1, 2013**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Without Faculty Status
Men	
Nonresident alien	
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total men	
Women	
Nonresident alien	

Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total women	
Total (men+women)	
Total from prior year	

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Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff

As of November 1, 2013

•Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	With Faculty status			Without Faculty status		Total
	Tenured	On Tenure Track	Not on Tenure Track			
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract	
Total carried forward from previous screens	20	14	4	4		42
Primarily Instruction	20	14	3	4		41
<input checked="" type="checkbox"/> Exclusively credit	20	14	3	4		41
<input checked="" type="checkbox"/> Exclusively not-for-credit						
Combined credit/not-for-credit						
Instruction/research/public service staff			1			1

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Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2013

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	1	0	1
Hispanic/Latino	0	0	0
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Black or African American	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	21	19	40
Two or more races	0	0	0
Race and ethnicity unknown	0	1	1
Total	22	20	42

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Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Men			
Nonresident alien	1		
Hispanic/Latino	0		
American Indian or Alaska Native	0		
Asian	0		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	21		
Two or more races	0		
Race and ethnicity unknown	0		
Total men	22		
Women			
Nonresident alien	0		
Hispanic/Latino	0		
American Indian or Alaska Native	0		
Asian	0		

Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	19		
Two or more races	0		
Race and ethnicity unknown	1		
Total women	20		
Total (men+women)	42		
Total from prior year			

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Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
 by Occupational Category**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	<input checked="" type="checkbox"/> Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
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Men				
Nonresident alien		0	0	0
Hispanic/Latino		0	0	0
American Indian or Alaska Native		0	0	0
Asian		0	0	0
Black or African American		0	0	0
Native Hawaiian or Other Pacific Islander		0	0	0
White		0	0	1
Two or more races		0	0	0

Race and ethnicity unknown		0	0	0
Total men		0	0	1
Women				
Nonresident alien		0	0	0
Hispanic/Latino		0	0	0
American Indian or Alaska Native		0	0	0
Asian		0	0	0
Black or African American		0	0	0
Native Hawaiian or Other Pacific Islander		0	0	0
White		2	1	3
Two or more races		0	0	0
Race and ethnicity unknown		0	0	0
Total women		2	1	3
Total (men+women)		2	1	4
Total from prior year		2	3	3

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Part B1 - Full-time Non-instructional staff

**Number of Full-time Non-instructional Staff
by Occupational Category**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien	0	0	0	0	0
Hispanic/Latino					

	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	1	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	10	0	2	3	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	11	0	2	3	0
Women					
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	0	1
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	4	2	2	7	1
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	4	2	2	7	2
Total (men+women)	15	2	4	10	2
Total from prior year	12	5	3	3	3

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Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)	
Men							
Nonresident alien	0		0	0	0	1	
Hispanic/Latino	1		0	0	0	1	
American Indian or Alaska Native	0		0	0	0	0	
Asian	0		0	0	0	0	
Black or African American	1		0	0	0	2	
Native Hawaiian or Other Pacific Islander	0		0	0	0	0	
White	17		0	11	1	66	
Two or more races	0		0	0	0	0	
Race and ethnicity unknown	1		0	0	0	1	
Total men		20		0	11	1	71
Women							
Nonresident alien	0		0	0	0	0	
Hispanic/Latino	0		0	0	0	1	
American Indian or Alaska Native	0		0	0	0	0	
Asian	0		0	0	0	0	
Black or African American	0		0	0	0	0	
Native Hawaiian or Other Pacific Islander	0		0	0	0	0	
White	24		16	1	0	82	

Two or more races	0		0	0	0	0
Race and ethnicity unknown	1		1	0	0	3
Total women		25		17	1	0 86
Total (men+women)		45		17	12	1 157
Total from prior year		40		30	7	2 155

Institution: Potomac State College of West Virginia University (237701)
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Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020			2				2
Library Technicians 25-4030						1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						4	4
Management Occupations 11-0000	1		1			13	15
Business and Financial Operations Occupations 13-0000						2	2
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000			1			3	4
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations			1			9	10

Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000		
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000		1
Total		157

Institution: Potomac State College of West Virginia University (237701)
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Part G - Salary Worksheet

**Number of Full-time Non-medical Instructional Staff
For Calculation of Total Number of Months**

Annual Salary, 2013-14

- Report number of instructional staff by the number of months to be worked.
- Months reported should correspond with the number of months worked (which may differ from the number of months they are paid).
- Include ONLY full-time, non-medical instructional staff.
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status.
- Balance column should include instructional staff whose annual salary covers less than 9 months.

Gender and academic rank	12 months	11 months	Months worked	10 months	9 months	Total Staff for reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance (All other full-time instructional staff)
Men									
Professors	0	0		0	7	7	63		
Associate professors	0	0		0	1	1	9		
Assistant professors	0	0		0	6	6	54		
Instructors	0	0		0	8	8	72		
Lecturers							0		
No academic rank	0	0		0	0	0	0		
Total men	0	0		0	22	22	198	22	0
Women									
Professors	0	0		0	3	3	27		
Associate professors	0	0		0	2	2	18		
Assistant professors	0	0		0	9	9	81		
Instructors	0	0		0	5	5	45		
Lecturers							0		

No academic rank	1	0	0	0	1	12		
Total women	1	0	0	19	20	183	20	0
Total (men + women)	1	0	0	41	42	381	42	0

Institution: Potomac State College of West Virginia University (237701)
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Part G - Salary outlays for instructional staff

**Salary Outlays
for Full-time Non-medical Instructional Staff**

Annual Salary Outlays, 2013-14

•Report ANNUAL salary outlays for the full-time, non-medical, instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.

Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	<input checked="" type="checkbox"/> Salary Outlays	<input checked="" type="checkbox"/> Weighted Average Monthly Salaries
Men				
Professors	7	63	508,586	8,073
Associate professors	1	9	58,060	6,451
Assistant professors	6	54	289,601	5,363
Instructors	8	72	345,512	4,799
Lecturers		0		
No academic rank	0	0	0	
Total men	22	198	1,201,759	6,069
Women				
Professors	3	27	188,221	6,971
Associate professors	2	18	99,345	5,519
Assistant professors	9	81	429,429	5,302
Instructors	5	45	204,470	4,544
Lecturers		0		
No academic rank	1	12	50,465	4,205
Total women	20	183	971,930	5,311
Total (men + women)	42	381	2,173,689	5,705

Institution: Potomac State College of West Virginia University (237701)
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Part G - Salary outlays for non-instructional staff

Salary Outlays

For Full-time Non-medical Non-instructional Staff

Annual Salary Outlays, 2013-14

Occupational category	Number of full-time staff (carried forward from previous screens)	Total salary outlays
Research staff		0
Public Service staff		0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	7	246,069
Management Occupations 11-0000	15	1,085,117
Business and Financial Operations Occupations 13-0000	2	95,885
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	4	209,341
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	10	412,733
Healthcare Practitioners and Technical Occupations 29-0000	2	79,969
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	45	1,128,394
Sales and Related Occupations 41-0000		0
Office and Administrative Support Occupations 43-0000	17	651,017
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	12	346,396
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	1	26,157

Institution: Potomac State College of West Virginia University (237701)
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Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
Men			
Nonresident alien			

	0		
Hispanic/Latino	0		
American Indian or Alaska Native	0		
Asian	0		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	20		
Two or more races	0		
Race and ethnicity unknown	0		
Total men		20	
Women			
Nonresident alien	0		
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	0		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	25		
Two or more races	0		
Race and ethnicity unknown	1		
Total women		27	
Total (men+women)		47	
Total from prior year		53	

Institution: Potomac State College of West Virginia University (237701)
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Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Librarians

Library Technicians

Gender and race/ethnicity

Archivists, Curators, and Museum Technicians
25-4010

25-4020

25-4030

Student and Academic Affairs and Other Education Services Occupations
25-2000 + 25-3000 + 25-9000

Library and Student and Academic Affairs and Other Education Services Occupations

Men					
Nonresident alien				0	0
Hispanic/Latino				0	0
American Indian or Alaska Native				0	0
Asian				0	0
Black or African American				0	0
Native Hawaiian or Other Pacific Islander				0	0
White				1	1
Two or more races				0	0
Race and ethnicity unknown				0	0
Total men				1	1
Women					
Nonresident alien				0	0
Hispanic/Latino				0	0
American Indian or Alaska Native				0	0
Asian				0	0
Black or African American				0	0
Native Hawaiian or Other Pacific Islander				0	0
White				1	1
Two or more races				0	0
Race and ethnicity unknown				0	0
Total women				1	1

Total (men+women)					2	2
Total from prior year					4	4

Institution: Potomac State College of West Virginia University (237701)
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Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men					
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					

Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total women					
Total (men+women)	↓			↓	↓
Total from prior year	1			12	2

Institution: Potomac State College of West Virginia University (237701)
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Part D - Part-time staff

Number of Part-time Staff

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
Men						
Nonresident alien			0			0
Hispanic/Latino			0			0
American Indian or Alaska Native			0			0
Asian			0			0
Black or African American			0			0
Native Hawaiian or Other Pacific Islander			0			0
White			0			21
Two or more races			0			0

Race and ethnicity unknown			0			0
Total men			0			21
Women						
Nonresident alien			0			0
Hispanic/Latino			0			1
American Indian or Alaska Native			0			0
Asian			0			0
Black or African American			0			0
Native Hawaiian or Other Pacific Islander			0			0
White			1			27
Two or more races			0			0
Race and ethnicity unknown			0			1
Total women			1			29
Total (men+women)	⚠		1			⚠ 50
Total from prior year	7		3			82

Institution: Potomac State College of West Virginia University (237701)
 inovas1

Part E - Part-time staff

Number of Part-time Staff

As of November 1, 2013

Occupational category	Tenured	On Tenure Track	With Faculty status			Without Faculty status	Total
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0	47	0			47
<input checked="" type="checkbox"/> Exclusively credit	0	0	47	0			47
<input checked="" type="checkbox"/> Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff			0				0

Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020			0				0
Library Technicians 25-4030						0	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						2	2
Management Occupations 11-0000	0		0			0	0
Business and Financial Operations Occupations 13-0000						0	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000			0			0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000			0			0	0
Healthcare Practitioners and Technical Occupations 29-0000			0			0	0
Total	0	0	47	0	0	2	49
Total from prior year	0	0		0	53	19	72

Institution: Potomac State College of West Virginia University (237701)
inovas1

Part F - Part-time summary non-medical

Summary of Part-time Staff

As of November 1, 2013

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at -will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0	47	0			47
Exclusively credit	0	0	47	0			47
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff			0				0
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020			0				0

American Indian or Alaska Native		0		0			
Asian		0		0			0
Black or African American		0		0			0
Native Hawaiian or Other Pacific Islander		0		0			0
White		1		2			3
Two or more races		0		0			0
Race and ethnicity unknown		0		0			0
Total men			1		2		3
Women							
Nonresident alien		0		0			0
Hispanic/Latino		0		0			0
American Indian or Alaska Native		0		0			0
Asian		0		0			0
Black or African American		0		0			0
Native Hawaiian or Other Pacific Islander		0		0			0
White		0		1			1
Two or more races		0		0			0
Race and ethnicity unknown		0		0			0
Total women			0		1		1
Total (men+women)			1		3		4

Institution: Potomac State College of West Virginia University (237701)
 inovas1

Part H - New Hires - Full-time staff

Number of Newly Hired Full-time Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Men				
Nonresident alien	0			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	3			
Two or more races	0			
Race and ethnicity unknown	0			
Total men	3			
Women				
Nonresident alien	0			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	1			
Two or more races	0			
Race and ethnicity unknown	0			
Total women	1			
Total (men+women)	4			

Part H - New Hires - Full-time non-instructional staff

Number of Newly Hired Full-time Non-instructional Staff

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
Men					
Nonresident alien	0			0	0
Hispanic/Latino	0			0	0
American Indian or Alaska Native	0			0	0
Asian	0			0	0
Black or African American	0			0	0
Native Hawaiian or Other Pacific Islander	0			0	0
White	1			0	0
Two or more races	0			0	0
Race and ethnicity unknown	0			0	0
Total men	1			0	0
Women					
Nonresident alien	0			0	0
Hispanic/Latino	0			0	1
American Indian or Alaska Native	0			0	0
Asian	0			0	0
Black or African American	0			0	0

Native Hawaiian or Other Pacific Islander	0			0	0
White	0			1	0
Two or more races	0			0	0
Race and ethnicity unknown	0			0	0
Total women		0			1
Total (men+women)		1			1

Institution: Potomac State College of West Virginia University (237701)
 inovas1

Part H - New Hires - Full-time non-instructional staff and Total New Hires

Number of Newly Hired Full-time Non-instructional Staff and Total New Hires

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
Men						
Nonresident alien	0			0		0
Hispanic/Latino	0			0		0
American Indian or Alaska Native	0			0		0
Asian	0			0		0
Black or African American	0			0		0
Native Hawaiian or Other Pacific Islander	0			0		0
White	0			1		5
Two or more races	0			0		0
						0

Race and ethnicity unknown	0			0		
Total men		0			1	5
Women						
Nonresident alien	0			0		0
Hispanic/Latino	0			0		1
American Indian or Alaska Native	0			0		0
Asian	0			0		0
Black or African American	0			0		0
Native Hawaiian or Other Pacific Islander	0			0		0
White	3			0		5
Two or more races	0			0		0
Race and ethnicity unknown	0			0		0
Total women		3			0	6
Total (men+women)		3			1	11

Institution: Potomac State College of West Virginia University (237701)

inovas1

Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2014.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and occupational category: Fall 2013

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	157	50	174
Instructional Staff	42	47	58
Primary Instruction	41	47	57

**Number of staff by employment status and occupational category:
Fall 2013**

Exclusively credit	41	47	57
Exclusively not-for-credit			
Combined credit/not-for-credit			
Instruction/research/public service	1	0	1
Research Staff			
Public Service Staff			
Library and Student and Academic Affairs and Other Education Services Occupations SOC	7	2	8
Librarians, Curators, and Archivists SOC 25-4000	3	0	3
Archivists, Curators, and Museum Technicians SOC 25-4010			
Librarians SOC 25-4020	2	0	2
Library Technicians SOC 25-4030	1	0	1
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	4	2	5
Management Occupations SOC 11-0000	15	0	15
Business and Financial Operations Occupations SOC 13-0000	2	0	2
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	4	0	4
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	10	0	10
Healthcare Practitioners and Technical Occupations SOC 29-0000	2	0	2
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	45		45
Sales and Related Occupations SOC 41-0000			
Office and Administrative Support Occupations SOC 43-0000	17	1	17
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	12		12
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	1		1

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2013-14**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	1			41	42	381	\$2,173,689	\$5,705

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2013-14**

Professor				10	10	90	\$696,807	\$7,742
Associate professor				3	3	27	\$157,405	\$5,830
Assistant professor				15	15	135	\$719,030	\$5,326
Instructor				13	13	117	\$549,982	\$4,701
Lecturer								
No academic rank	1				1	12	\$50,465	\$4,205

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

