

Academic Libraries 2017-18

Institution: West Virginia University (238032)

User ID: 88G4404

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2017-18 Academic Libraries component from the 2016-17 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2017. Fiscal year 2017 is defined as the most recent 12-month period that ends before October 1, 2017, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2017. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:


To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

 Were your annual total library expenses for Fiscal Year 2017:

- | | | | |
|-----------------------|---------------------|----------------------------------|------------------------------------|
| <input type="radio"/> | Less than \$100,000 | <input checked="" type="radio"/> | Greater than or equal to \$100,000 |
|-----------------------|---------------------|----------------------------------|------------------------------------|

Is the library collection entirely electronic?

- | | | | |
|----------------------------------|----|-----------------------|-----|
| <input checked="" type="radio"/> | No | <input type="radio"/> | Yes |
|----------------------------------|----|-----------------------|-----|

Library Collections/Circulation and Interlibrary Loan Services

Section I:
For all degree-granting institutions
with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2017.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	1,092,366	1,369,648	621,166	478,186	
Databases			975	918	
Media	186,421	126,170	137,544	74,409	
Serials	56,340	69,003	96,553	96,760	
Total	1,335,127	1,564,821	856,238	650,273	2,191,365
Library Circulation	133,467	203,984	971,892	1,167,122	1,105,359

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	19,847	18,948
Total interlibrary loans and documents received	20,415	22,472

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Expenses

**Section II:
For degree-granting institutions with
library expenses >= \$100,000**

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2017.

		Prior Year Amount
<input type="checkbox"/> Indicate the number of branch and independent libraries (exclude the main or central library).		5
<input checked="" type="checkbox"/> Expenses		Amount
Total salaries and wages for the library staff		6,023,946
		6,708,871
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes		
Total Fringe benefits		1,406,519
		1,356,346
Materials/services expenses		
One-time purchases of books, serial backfiles, and other materials		288,326
Ongoing commitments to subscriptions		6,491,650
All other materials/service cost		597,183
Total materials/services expenses		7,377,159
		10,815,732
Operations and maintenance expenses		
Preservation services		11,834
All other operations and maintenance expenses		980,512
Total operations and maintenance expenses		992,346
		2,840,256
Total Expenses		15,799,970
		21,721,205
Total Expenses (minus Fringe Benefits)		14,393,451
		20,364,859

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>	Other
Name:	<input type="text" value="Debbie Wilson"/>				
Email:	<input type="text" value="debbie.wilson@mail.wvu.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="3.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="2.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="0.00"/> hours
Other offices	<input type="text" value="2.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution’s Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution’s CEO in November 2017.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	1,092,366	621,166
Databases		975
Media	186,421	137,544
Serials	56,340	96,553
Total Collection	1,335,127	856,238
Total Circulation	133,467	971,892

Expenses	Amount
Salaries and wages	\$6,023,946
Fringe benefits	\$1,406,519
Materials/services expenses	\$7,377,159
Operations and maintenance expenses	\$992,346
Total expenses	\$15,799,970

Academic Libraries

West Virginia University (238032)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (186,421) is outside the expected range of between 88,319 and 164,021 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Physical books are lower & electronic higher due to some ebook packages being formatted as physical.			
Screen Entry	The number entered (133,467) is outside the expected range of between 142,789 and 265,179 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Physical books are lower & electronic higher due to some ebook packages being formatted as physical.			
Screen Entry	The number entered (137,544) is outside the expected range of between 52,087 and 96,731 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Physical books are lower & electronic higher due to some ebook packages being formatted as physical.			
Screen Entry	The calculated value (856,238) is outside the expected range of between 455,192 and 845,354 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Physical books are lower & electronic higher due to some ebook packages being formatted as physical.			
Screen: Expenses				
Screen Entry	The calculated value (7,377,159) is outside the expected range of between 8,111,799 and 13,519,665 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The WVU Libraries received a 13% budget reduction as well as a cap on our reserve funds between FY16 & FY17. This is the reason for the large decrease in expenses.			
Screen Entry	The calculated value (992,346) is outside the expected range of between 1,846,167 and 3,834,345 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The WVU Libraries received a 13% budget reduction as well as a cap on our reserve funds between FY16 & FY17. This is the reason for the large decrease in expenses.			
Screen Entry	The calculated value (15,799,970) is outside the expected range of between 17,376,964 and 26,065,446 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The WVU Libraries received a 13% budget reduction as well as a cap on our reserve funds between FY16 & FY17. This is the reason for the large decrease in expenses.			