

**IPEDS Human Resources, 237701
Potomac State College of West Virginia University
2012-13 (as of November 1, 2012)**

Part A - Full-time instructional staff

Number of full-time instructional staff with faculty status who are tenured by academic rank, gender, and race/ethnicity

*Report Hispanic/Latino individuals of any race as Hispanic/Latino

*Report race for non-Hispanic/Latino individuals only

Gender & race/ethnicity	Professors	Associate Professors	Assistant Professors	Instructors	Lecturers	No acad rank	Total
Men							
Nonresident alien	0	0	1	0	0	0	1
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	9	1	1	0	0	0	11
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Men	9	1	2	0	0	0	12
Women							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	3	1	4	0	0	0	8
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Women	3	1	4	0	0	0	8
Total Men + Women	12	2	6	0	0	0	20

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Part A - Full-time instructional staff

Number of full-time instructional staff with faculty status who are on tenured track by academic rank, gender, and race/ethnicity

*Report Hispanic/Latino individuals of any race as Hispanic/Latino

*Report race for non-Hispanic/Latino individuals only

Gender & race/ethnicity	Professors	Associate Professors	Assistant Professors	Instructors	Lecturers	No acad rank	Total
Men							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	5	1	0	0	6
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Men	0	0	5	1	0	0	6
Women							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	6	3	0	0	9
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Women	0	0	6	3	0	0	9
Total Men + Women	0	0	11	4	0	0	15

**IPEDS Human Resources, 237701
 Potomac State College of West Virginia University
 2012-13 (as of November 1, 2012)**

Part A - Full-time instructional staff

Number of full-time instructional staff with faculty status who are not on tenure track with annual contract by academic rank, gender, and race/ethnicity

*Report Hispanic/Latino individuals of any race as Hispanic/Latino

*Report race for non-Hispanic/Latino individuals only

Gender & race/ethnicity	Professors	Associate Professors	Assistant Professors	Instructors	Lecturers	No acad rank	Total
Men							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	4	0	0	4
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Men	0	0	0	4	0	0	4
Women							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black, or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	3	0	0	3
Two or more races	0	0	0	0	0	0	0
Race & ethnicity unknown	0	0	0	0	0	0	0
Total Women	0	0	0	3	0	0	3
Total Men + Women	0	0	0	7	0	0	7

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 2012-13 (as of November 1, 2012)**

Part A - Full-time instructional staff

Number of Full-time instructional staff by tenure status, and function

Gender & race/ethnicity	Tenured	On Tenure Track	Non on Tenure Track			Without Faculty status	Total
			Multi-year contract	Non on Tenure Track Annual contract	Less-than-annual contract		
Total carried forward from previous screens	20	15	0	7	0	0	42
Instruction	20	15	0	7	0	0	42
Exclusively credit	20	15	0	7	0	0	42
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/non-for-credit	0	0	0	0	0	0	0
Instruction/research/public service	0	0	0	0	0	0	0

Part A - Full-time instructional staff - Totals

Total number of full-time Instructional staff by gender and race/ethnicity

Race/ethnicity	Total Men	Total Women	Total
Nonresident alien	1	0	1
Hispanic/Latino	0	0	0
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Black or African American	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	21	20	41
Two or more races	0	0	0
Race & ethnicity unknown	0	0	0
Total	22	20	42

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Part B - Full-time non-instructional staff

Number of full-time non-instructional staff by occupational category, gender, and race/ethnicity

Gender & race/ethnicity	Instr Staff (carried from Part A)	Postsecondary Teachers		Archivists, Curators, & Museum Tech	Librarians	Library Techn	Oth Teachers & Instr Sup Staff	Management	Bus & Financial Opert	Computer, Eng'g, & Sci	Comm Serv, Legal, Arts, & Media	Hlthcare Pract & Tech	Service	Sales & Related	Office & Admin Support	Nat Res, Const & Maint	Product, Transport & Material Moving	Total	
		Research	Public Service																
Men																			
Nonresident alien	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	2
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	21	0	0	0	0	1	0	7	0	2	2	1	18	0	5	6	2	65	
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	
Total Men	22	0	0	0	0	1	0	8	0	2	2	1	20	0	5	6	2	69	
Women																			
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	20	0	0	0	2	2	3	4	5	1	1	2	20	0	24	1	0	85	
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
Total Women	20	0	0	0	2	2	3	4	5	1	1	2	20	0	25	1	0	86	
Total Men + Women	42	0	0	0	2	3	3	12	5	3	3	3	40	0	30	7	2	155	

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Part B - Full-time non-instructional staff

Number of full-time non-instructional staff by tenure status, and occupational category

Occupational category	Tenured	On Tenure Tack	Multi-year contract	Not on Tenure Track Annual contract	Less-than-annual contract	Without Faculty Status	Total
Postsecondary Teachers-Research	0	0	0	0	0	0	0
Postsecondary Teachers-Public Service	0	0	0	0	0	0	0
Archivists, Curators, & Museum Technicians	0	0	0	0	0	0	0
Librarians	0	0	0	0	0	2	2
Library Technicians	0	0	0	0	0	3	3
Other Teachers & Instructional Support Staff	0	0	0	0	0	3	3
Management	0	0	0	0	0	12	12
Business & Financial Operations	0	0	0	0	0	5	5
Computer, Engineering, & Science	0	0	0	0	0	3	3
Community Service, Legal, Arts & Media	0	0	0	0	0	3	3
Healthcare Practitioners & Technical	0	0	0	0	0	3	3

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Part D - Part-time staff

Number of part-time staff by occupational category, gender, and race/ethnicity

Gender & race/ethnicity	Instructional Staff	Postsecondary Teachers		Archivists, Curators, & Museum Tech	Librarians	Library Techn	Oth Teachers & Instr Sup Staff	Library & Inst Support	Management	Bus & Financial Opert	Computer, Eng'g, & Sci	Comm Serv, Legal, Arts, & Media	Hlthcare Pract & Tech	Service	Sales & Related	Office & Admin Support	Nat Res, Const & Maint	Product, Transport & Material Moving	Total
		Research	Public Service																
Men																			
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	24	0	0	0	0	0	1	1	1	0	0	9	0	0	0	1	0	0	36
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Men	24	0	0	0	0	0	1	1	1	0	0	10	0	0	0	1	0	0	37
Women																			
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic/Latino	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	27	0	0	0	0	0	3	3	0	0	0	2	2	7	0	2	0	0	43
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total Women	29	0	0	0	0	0	3	3	0	0	0	2	2	7	0	2	0	0	45
Total Men + Women	53	0	0	0	0	0	4	4	1	0	0	12	2	7	0	3	0	0	82

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Part E - Part-time staff

Number of part-staff by tenure status and occupational category

Occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty Status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Postsecondary Teachers	0	0	0	0	53	0	53
Instruction	0	0	0	0	53	0	53
Exclusively credit	0	0	0	0	53	0	53
Exclusively non-for-credit	0	0	0	0	0	0	0
Combined credit/non-for-credit	0	0	0	0	0	0	0
Instruction/research/public service	0	0	0	0	0	0	0
Research	0	0	0	0	0	0	0
Public service	0	0	0	0	0	0	0
Archivists, Curators, & Museum Technicians	0	0	0	0	0	0	0
Librarians	0	0	0	0	0	0	0
Library Technicians	0	0	0	0	0	0	0
Other Teachers & Instructional Support Staff	0	0	0	0	0	4	4
Management Occupations	0	0	0	0	0	1	1
Business & Financial Operations Occupations	0	0	0	0	0	0	0
Computer, Engineering, & Science Occupations	0	0	0	0	0	0	0
Community Service, Legal, Arts & Media Occup	0	0	0	0	0	12	12
Healthcare Practitioners & Technical Occup	0	0	0	0	0	2	2

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Part G - Salary Worksheet

Number of full-time, non-medical, instructional staff for calculation of total number of months

Genre & Academic Rank	9-month Contract	10-month Contract	11-Month Contract	12-Month Contract	Total employees for Salary reporting	Total Number of Months	Total full-time, non-medical instructional staff from Part A
Men							
Professors	9	0	0	0	9	81	9
Associate Professors	1	0	0	0	1	9	1
Assistant Professors	7	0	0	0	7	63	7
Instructors	5	0	0	0	5	45	5
Lecturers	0	0	0	0	0	0	0
No Academic rank	0	0	0	0	0	0	0
Total Men	22	0	0	0	22	198	22
Women							
Professors	3	0	0	0	3	27	3
Associate Professors	1	0	0	0	1	9	1
Assistant Professors	10	0	0	0	10	90	10
Instructors	6	0	0	0	6	54	6
Lecturers	0	0	0	0	0	0	0
No Academic rank	0	0	0	0	0	0	0
Total Women	20	0	0	0	20	180	20
Total (men + women)	42	0	0	0	42	378	42

Part G - Salary outlays for full-time instructional staff

Salary outlays for full-time, non-medical, instructional staff by gender and academic rank

Genre & Academic Rank	Headcount (from Part G, screen 1) or Total employees for Salary reporting	Total number of Months (from Part G, screen 1)	Salary Outlays	Weighted average salaries per month
Men				
Professors	9	81	649,020	8,013
Associate Professors	1	9	53,131	5,903
Assistant Professors	7	63	341,671	5,423
Instructors	5	45	203,731	4,527
Lecturers	0	0	0	
No Academic rank	0	0	0	0
Total Men	22	198	1,247,553	6,301
Women				
Professors	3	27	179,448	6,646
Associate Professors	1	9	45,908	5,101
Assistant Professors	10	90	446,309	4,959
Instructors	6	54	246,623	4,567
Lecturers	0	0	0	
No Academic rank	0	0	0	0
Total Women	20	180	918,288	5,102
Total (men + women)	42	378	2,165,841	5,730

Part G - Salary outlays for full-time instructional staff

Salary outlays for full-time, non-medical, instructional staff by occupational category

Occupational category	Number of full-time staff	Total Salary Outlays
Postsecondary Teachers - Research	0	0
Postsecondary Teachers - Public Service	0	0
Library & Instructional Support Occupants	8	295,332
Management Occupations	12	907,407
Business & Financial Operations Occupations	5	196,135
Computer, Engineering, & Science Occupations	3	147,122
Community Service, Legal, Arts, & Media Occupations	3	123,186
Healthcare Practitioners & Technical Occupations	3	141,768
Service Occupations	40	953,124
Sales & Related Occupations	0	0
Office & Administrative Support Occupations	30	1,159,300
Natural Resources, Construction, & Maintenance Occupations	7	259,918
Production, Transportation, & Material Moving Occupations	2	48,289

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Part H - New Hires - Full-time instructional staff

**Number of newly hired full-time permanent instructional staff by tenure status, gender, and race/ethnicity
(Hired full-time between July 1 & October 31, 2012 and still on payroll of the institution as of November 1, 2012)**

Gender & race/ethnicity	Tenured	On Tenure Tack	Not on Tenure Track			Without Faculty Status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Men							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0
White	0	1	0	2	0	0	3
Two or more races	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0
Total Men	0	1	0	2	0	0	3
Women							
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0
White	0	1	0	2	0	0	3
Two or more races	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0
Total Women	0	1	0	2	0	0	3
Total Men + Women	0	2	0	4	0	0	6

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Part H - New Hires - Full-time instructional staff

Number of newly hired full-time staff by occupational category, gender, and race/ethnicity

(Hired full-time between July 1 & October 31, 2012 and still on payroll of the institution as of November 1, 2012)

Gender & race/ethnicity	Instr Staff (carried from Part A)	Postsecondary Teachers		Library & Instructional Support	Management	Bus & Financial Opert	Computer, Eng'g, & Sci	Comm Serv, Legal, Arts, & Media	Hlthcare Pract & Tech	Service	Sales & Related	Office & Admin Support	Nat Res, Const & Maint	Product, Transport & Material Moving	Grand Total (All FT New Hires)	
		Research	Public Service													
Men																
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	3	0	0	1	1	0	0	0	1	1	0	0	0	0	0	7
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Total Men	3	0	0	1	1	0	0	0	1	2	0	0	0	0	0	8
Women																
Nonresident alien	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer Indian/ Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/ African Amer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Native Hawaiian/ Pac Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	3	0	0	0	0	1	0	0	0	1	0	0	0	0	0	5
Two or more races	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Race/ethnicity unknown	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
Total Women	3	0	0	0	0	1	0	0	0	1	0	1	0	0	0	6
Total Men + Women	6	0	0	1	1	1	0	0	1	3	0	1	0	0	0	14

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Potomac State College of West Virginia University
2012-13 (as of November 1, 2012)**

Summary

Human Resources Component Summary

(Applicable to Degree-granting institutions and Related Administrative Offices)

Number of staff by employment status and occupational category: Fall 2012

Occupational category	Reported values		FTE Staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	155	82	182
Postsecondary Teachers	42	53	60
Instructional Staff	42	53	60
Instruction	42	53	60
Exclusively credit	42	53	60
Exclusively non-for-credit	0	0	0
Combined credit/non-for-credit	0	0	0
Instruction/research/public service	0	0	0
Research	0	0	0
Public service	0	0	0
Library & Instructional Support Occupations	8	4	9
Librarians, Curators, and Archivists	5	0	5
Archivists, Curators, and Museum Technicians	0	0	0
Librarians	2	0	2
Library Technicians	3	0	3
Other Teachers & Instructional Support Staff	3	4	4
Management Occupations	12	1	12
Business & Financial Operations Occupations	5	0	5
Computer, Engineering, & Science Occupations	3	0	3
Community Service, Legal, Arts & Media Occupations	3	12	7
Healthcare Practitioners & Technical Occupations	3	2	4
Service Occupations	40	7	42
Sales & Related Occupations	0	0	0
Office & Administrative Support Occupations	30	3	31
Nat Resources, Construction, & Maint Occupations	7	0	7
Production, Transp & Material Moving Occupations	2	0	2

NOTE: Full-time equivalent (FTE) staff is calculated by summing the total number of full-time staff & adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**IPEDS Human Resources, 237701
Potomac State College of West Virginia University
2012-13 (as of November 1, 2012)**

**Summary
Human Resources Component Summary
(Applicable to Degree-granting institutions and Related Administrative Offices)**

Salaries of full-time instructional staff by contract length and academic rank: Academic year 2012-13

Academic Rank	9-month Contract	10-month Contract	11-Month Contract	12-Month Contract	Total employees for Salary reporting	Total Number of Months	Salary Outlays	Weighted average Salaries per month
All Ranks	42	0	0	0	42	378	\$2,165,841	\$5,730
Professors	12	0		0	12	108	\$828,468	\$7,671
Associate Professors	2	0		0	2	18	\$99,039	\$5,502
Assistant Professors	17			0	17	153	\$787,980	\$5,150
Instructors	11			0	11	99	\$45,354	\$4,549
Lecturers	0			0	0	0		
No Academic rank	0					0		

NOTE: The above data are based on the Salary outlays part of the IPEDS HR component. The Weighted average salaries per month of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank (reported on the Part G, Salary outlays screen) then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank [calculated from data reported on the Part G. Salary Worksheet screen]. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The weighted average salaries per month may be included in the DFR.