

Graduation Rates 2017-18

Institution: Potomac State College of West Virginia University (237701)

User ID: 88G4405

Overview

Graduation Rates Overview

Welcome to the IPEDS Graduation Rates (GR) survey component. The GR component collects data on the cohort of full-time, first-time degree/certificate-seeking undergraduate students and tracks their completion status at 150% of the normal time to complete all requirements of their program of study. This information is collected to assist institutions in complying with the requirements of the Student Right-to-Know Act.

Data Reporting Reminders

Once a student is in the cohort, they remain in the cohort, even if their status changes to part-time or they drop out or transfer out of the institution. However, adjustments can be made to the cohort for allowable exclusions, which include the death of a student, permanent disability, military deployment, or service on an official church mission or with a foreign aid service of the Federal government.

 When reporting award levels for sub-baccalaureate certificates, determine program length by the number of credit or contact hours, NOT the academic year length in parentheses. The academic year length is meant only to provide context.

Changes to This Year's Graduation Rates Component:

- IPEDS will collect the HEA, as amended, required graduation rate for Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant. A recipient will be defined as anyone who receives and uses these awards anytime within their first year

Resources:

The survey materials package for this component can be downloaded using the following link: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Section I - Establishing cohorts

Based on your institution's response to the predominant calendar system question (B3) on the Institutional Characteristics Header survey component from the IPEDS Fall 2017 data collection, your institution must report graduation rates data using a:

Fall Cohort

A fall cohort is used by institutions with standard academic terms (semester, trimester, quarter, 4-1-4). A full-year cohort is used by institutions offering primarily occupational/vocational programs and operating on a continuous basis.

Establishing cohorts

NOTE: Reporting using the new race/ethnicity categories is now mandatory. On this screen you will need to revise your preloaded 2011 cohort of full-time, first-time degree/certificate-seeking undergraduate students to the new race/ethnicity categories (if applicable). For information and assistance with this, please visit the [IPEDS Race/Ethnicity Information Center](#).

Men

Screen 1 of 2	Cohort year 2011	
	Initial cohort	Revised cohort
	(Column 01)	
Nonresident alien	5	<input type="text" value="5"/>
Hispanic/Latino	13	<input type="text" value="13"/>
American Indian or Alaska Native	4	<input type="text" value="0"/>
Asian	1	<input type="text" value="0"/>
Black or African American	81	<input type="text" value="74"/>
Native Hawaiian or Other Pacific Islander	0	<input type="text" value="0"/>
White	268	<input type="text" value="268"/>
Two or more races	6	<input type="text" value="18"/>
Race and ethnicity unknown	5	<input type="text" value="5"/>
Total men	383	383

Women

Screen 1 of 2	Cohort year 2011	
	Initial cohort	Revised cohort
	(Column 01)	
Nonresident alien	0	<input type="text" value="0"/>
Hispanic/Latino	7	<input type="text" value="7"/>
American Indian or Alaska Native	2	<input type="text" value="1"/>
Asian	4	<input type="text" value="2"/>
Black or African American	58	<input type="text" value="49"/>
Native Hawaiian or Other Pacific Islander	0	<input type="text" value="0"/>
White	253	<input type="text" value="253"/>
Two or more races	2	<input type="text" value="14"/>
Race and ethnicity unknown	6	<input type="text" value="6"/>
Total women	332	332
Total men + women	715	715

Section I - Establishing cohorts

- Incoming students seeking a bachelor's degree should be reported in Column 02. Column 03 will then be generated for you. Column 03 is meant to include any full-time, first-time entering students who were seeking a degree or certificate other than a bachelor's degree, such as an associate's degree or undergraduate certificate.
- If you have no changes to the preloaded data on this screen, click the "Save and Next" button to generate additional screens for reporting completers and transfers/exclusions.

Establishing cohorts

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 2	Cohort year 2011		
	Cohort	<u>Bachelor's or equivalent degree-seeking subcohort</u>	<u>Other degree/certificate-seeking subcohort</u> (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>Nonresident alien</u>	5	<input type="text" value="0"/>	5
<u>Hispanic/Latino</u>	13	<input type="text" value="0"/>	13
<u>American Indian or Alaska Native</u>	0	<input type="text" value="0"/>	0
<u>Asian</u>	0	<input type="text" value="0"/>	0
<u>Black or African American</u>	74	<input type="text" value="0"/>	74
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="0"/>	0
<u>White</u>	268	<input type="text" value="0"/>	268
<u>Two or more races</u>	18	<input type="text" value="0"/>	18
<u>Race and ethnicity unknown</u>	5	<input type="text" value="0"/>	5
Total men	383	0	383

Women

Screen 2 of 2	Cohort year 2011		
	Cohort	<u>Bachelor's or equivalent degree-seeking subcohort</u>	<u>Other degree/certificate-seeking subcohort</u> (Cohort minus Bachelor's or equivalent degree-seeking subcohort)
	(Column 01)	(Column 02)	(Column 03)
<u>Nonresident alien</u>	0	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	7	<input type="text" value="0"/>	7
<u>American Indian or Alaska Native</u>	1	<input type="text" value="0"/>	1
<u>Asian</u>	2	<input type="text" value="0"/>	2
<u>Black or African American</u>	49	<input type="text" value="0"/>	49
<u>Native Hawaiian or Other Pacific Islander</u>	0	<input type="text" value="0"/>	0
<u>White</u>	253	<input type="text" value="0"/>	253
<u>Two or more races</u>	14	<input type="text" value="0"/>	14
<u>Race and ethnicity unknown</u>	6	<input type="text" value="0"/>	6
Total women	332	0	332
Total men + women	715	<input type="text" value="0"/>	715

Section III - Other degree/certificate-seeking subcohort - Completers within 150%

- In the columns below, report the status of the subcohort of students seeking other than a bachelor's or equivalent degree listed in Column 10.
- Of the students in Column 10, those who attained a degree or certificate other than a bachelor's degree within 150% of the normal time to complete the program as of August 31, 2017 should be reported in either Column 11 or 12, depending on the length of the program completed.
- Of the students in Column 10, those who attained a bachelor's degree or equivalent within 150% of normal time should be reported in Column 18.

Subcohort of full-time, first-time students seeking other than a bachelor's degree

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 1 of 3	Cohort year 2011				
	Other degree/certificate-seeking subcohort (Column 10)	Subcohort students who completed their program within 150% of normal time to completion			Total completers within 150% (Column 29)
		Completers of programs of less than 2 academic yrs (or equivalent) (Column 11)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent) (Column 12)	Completers of bachelor's or equivalent degrees (Column 18)	
Nonresident alien	5	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	1
Hispanic/Latino	13	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	1
American Indian or Alaska Native	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Asian	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Black or African American	74	<input type="text"/>	<input type="text" value="5"/>	<input type="text" value="1"/>	6
Native Hawaiian or Other Pacific Islander	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
White	268	<input type="text"/>	<input type="text" value="69"/>	<input type="text" value="5"/>	74
Two or more races	18	<input type="text"/>	<input type="text" value="2"/>	<input type="text"/>	2
Race and ethnicity unknown	5	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Total men	383	0	78	6	84

Women

Screen 1 of 3	Cohort year 2011				
	Other degree/certificate-seeking subcohort (Column 10)	Subcohort students who completed their program within 150% of normal time to completion			Total completers within 150% (Column 29)
		Completers of programs of less than 2 academic yrs (or equivalent) (Column 11)	Completers of programs of at least 2 but less than 4 academic yrs (or equivalent) (Column 12)	Completers of bachelor's or equivalent degrees (Column 18)	
Nonresident alien	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Hispanic/Latino	7	<input type="text"/>	<input type="text" value="3"/>	<input type="text" value="1"/>	4
American Indian or Alaska Native	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Asian	2	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	1
Black or African American	49	<input type="text"/>	<input type="text" value="7"/>	<input type="text" value="1"/>	8
Native Hawaiian or Other Pacific Islander	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
White	253	<input type="text"/>	<input type="text" value="89"/>	<input type="text" value="6"/>	95

Two or more races	14	<input type="text"/>	<input type="text" value="4"/>	<input type="text"/>	4
<u>Race and ethnicity unknown</u>	6	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	1
Total women	332	0	105	8	113
Total men + women	715	0	183	14	197

Section III - Other degree/certificate-seeking subcohort - Transfers/exclusions

- In the columns below, report the status of those students in the OTHER DEGREE/CERTIFICATE-SEEKING SUBCOHORT listed in Column 10 who did not complete a program within 150% of normal time to completion.
- Report transfers-out who did not complete a program in Column 30. A school is required to report only on those students that the school knows have transferred to another eligible institution. A school must document that the student actually transferred. If it is not part of your mission, you may report transfer-out data if you wish.
- Report eligible exclusions from the subcohort in Column 45. The ONLY allowable categories for this column are:
 Students who died or became permanently disabled
 Students who left school to serve in the armed forces (or have been called up to active duty)
 Students who left school to serve with a foreign aid service of the Federal Government
 Students who left school to serve on an official church mission
- Column 52 [No longer enrolled] will be calculated for you. This includes students who dropped out as well as those who completed in greater than 150% of normal time.
- If you do not have any values to report in either Column 30, 45, or 51, you must enter at least one zero in a field on this screen to continue.

Subcohort of full-time, first-time students seeking other than a bachelor's degree

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Screen 2 of 3	Cohort year 2011					
	Other degree/certificate-seeking subcohort	Total completers within 150%	Total transfer-out students	Total exclusions	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
Nonresident alien	5	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	4
Hispanic/Latino	13	1	<input type="text" value="4"/>	<input type="text"/>	<input type="text"/>	8
American Indian or Alaska Native	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Asian	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Black or African American	74	6	<input type="text" value="39"/>	<input type="text"/>	<input type="text"/>	29
Native Hawaiian or Other Pacific Islander	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
White	268	74	<input type="text" value="84"/>	<input type="text"/>	<input type="text"/>	110
Two or more races	18	2	<input type="text" value="7"/>	<input type="text"/>	<input type="text"/>	9
Race and ethnicity unknown	5	0	<input type="text" value="3"/>	<input type="text"/>	<input type="text"/>	2
Total men	383	84	137	0	0	162

Women

Screen 2 of 3	Cohort year 2011					
	Other degree/certificate-seeking subcohort	Total completers within 150%	Total transfer-out students	Total exclusions	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
Nonresident alien	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Hispanic/Latino	7	4	<input type="text" value="3"/>	<input type="text"/>	<input type="text"/>	0
American Indian or Alaska Native	1	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	1
Asian	2	1	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	0
Black or African American	49	8	<input type="text" value="32"/>	<input type="text"/>	<input type="text"/>	9
Native Hawaiian or Other Pacific Islander	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
White	253	95	<input type="text" value="87"/>	<input type="text"/>	<input type="text" value="2"/>	69
Two or more races	14	4	<input type="text" value="8"/>	<input type="text"/>	<input type="text" value="1"/>	1
Race and ethnicity unknown	6	1	<input type="text" value="2"/>	<input type="text"/>	<input type="text"/>	3
Total women	332	113	133	0	3	83

Total men + women	715	197	270	0	3	245
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Section III - Other degree/certificate-seeking subcohort - Pell recipients and recipients of a subsidized Direct Loan who did not receive a Pell Grant

For each subcohort, report the number of students in the cohort, total exclusions for the cohort, the number of students who completed a bachelor's or equivalent degree with 150%, and the total completers within 150%.

- Recipients of a Pell Grant and Recipients of a Direct Subsidized Loan that did not receive a Pell Grant are **mutually exclusive**, that is, if a student is in one cohort, they cannot be in the other cohort.
 - The total of these 2 subcohorts must be less than the other degree/certificate-seeking cohort

Subcohort of full-time, first-time students seeking other than a bachelor's degree

Screen 3 of 3	Cohort year 2011			
	Number of students in cohort	Total exclusions	Completed bachelor's degree or equivalent within 150%	Total completers within 150%
	(Column 10)	(Column 45)	(Column 18)	(Column 29)
<u>Other degree/certificate-seeking cohort</u>	715	0	14	197
Recipients of a Pell Grant (within entering year)	395	0	12	102
Recipients of a Direct Subsidized Loan (within entering year) that did not receive a Pell Grant	77	0	0	20
Did not receive either a Pell Grant or Direct Subsidized Loan (within entering year)	243	0	2	75

Graduation and transfer-out rates

Calculation of graduation and transfer-out rates

Screen 1 of 2

Cohort year 2011

	<u>Graduation rate</u>	<u>Transfer-out rate</u>
Overall Rates (will be displayed on College Navigator)	28	38
Men	22	36
Women	34	40

Do you wish to provide additional context notes?



No



Yes

Note that certain information from these worksheets will be displayed on College Navigator, as noted. You may use the space below to provide context for these data. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

4-year average rates

4-year average rates					
Screen 2 of 2					
Men					
	2008	2009	2010	2011	4-year Total
<u>Adjusted cohort</u>	337	379	372	383	1,471
Total completers within 150%	59	57	59	84	259
Total transfer-out students	96	66	131	137	430
Women					
	2008	2009	2010	2011	4-year Total
<u>Adjusted cohort</u>	290	335	327	332	1,284
Total completers within 150%	68	75	54	113	310
Total transfer-out students	67	57	127	133	384
Total (men and women)					
	2008	2009	2010	2011	4-year Total
<u>Adjusted cohort</u>	627	714	699	715	2,755
Total completers within 150%	127	132	113	197	569
Total transfer-out students	163	123	258	270	814
4-year average Student Right-to-Know completion or graduation rate calculation					21
(Total Completers within 150% / Adjusted Cohort)					
4-year average Student Right-to-Know transfer-out rate calculation					30
(Total Transfer-out Students / Adjusted Cohort)					

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Matthew Matyasovsky"/>				
Email:	<input type="text" value="mgmatyasovsky@mail.wvu.edu"/>				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

<input type="text" value="2.00"/>	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="4.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="1.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="2.00"/> hours	<input type="text" value="1.00"/> hours

Summary**2017 IPEDS Graduation Rate Component Data Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2017.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Overall Graduation Rate

Graduation Rate	28%
Total number of students in the Adjusted Cohort	715
Total number of completers within 150% of normal time	197

Overall Transfer-out Rate

Transfer-out Rate	38%
Total number of students in the Adjusted Cohort	715
Total number of transfers-out within 150% of normal time	270

Graduation Rates

Potomac State College of West Virginia University (237701)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	The calculated graduation rate based on the numbers entered this year (27.55) is outside the expected range when compared with the prior year graduation rate. The expected range is between 13 and 19. Please correct your data and click Perform Edits on the Surveys page to update the calculations; or provide an explanation if these data are correct. (Error #4404)	Explanation	Yes	
Reason:	The increase stems from Potomac State College of West Virginia University's (PSC) "reverse transfer process" where they retroactively awarded associate degrees to students who changed campuses to WVU-Morgantown before graduating from PSC with an associate's degree. PSC started awarding those degrees as soon as the change-of-campus-student completed the remaining degree requirements on the WVU-Morgantown campus.			
Related Screens:	Cohort, part 1, Cohort, part 2, Completers 150%, Transfers/exclu			
Screen: Cohort, part 2				
Screen Entry	Your institution indicated that it offered bachelor's or equivalent degrees in the IC Header survey, but you did not report a bachelor's or equivalent degree-seeking subcohort in Section I of this survey. Please correct your data or explain. (Error #4204)	Explanation	Yes	
Reason:	Potomac State began offering Bachelor of Applied Science (BAS) degrees in the 2005 cohort year. However, they did not have and probably will never have any first-time, full-time freshmen in that cohort. The BAS degree requires completion of an Associate of Applied Science (AAS) degree prior to acceptance into the BAS program. Therefore, the BAS students cannot be first-time freshmen.			
Related Screens:	Cohort, part 2			